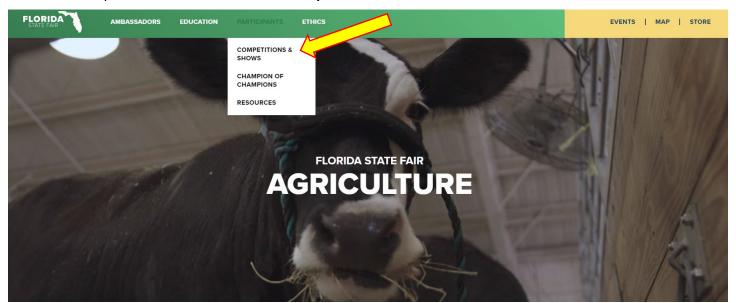
How to Submit a **Youth** Livestock Online Entry

GO TO https://www.floridastatefairAG.com/

SELECT the "Participants" **TAB**

CHOOSE "Competitions & Shows" from the dropdown list

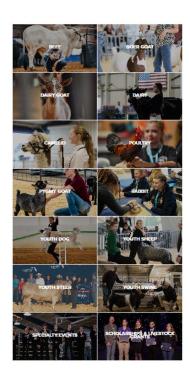


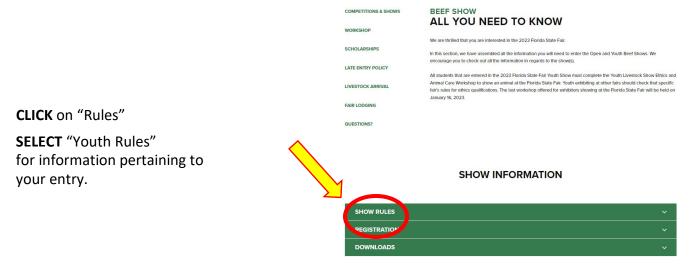


Click on the Show you are interested in

NEW FOR 2026 FAIR -

ALL OPEN AND YOUTH SHOW ENTRIES MUST BE SUBMITTED AND PAID ON-LINE. Hand-delivered or mailed entries WILL NOT be accepted for the 2026 Florida State Fair.

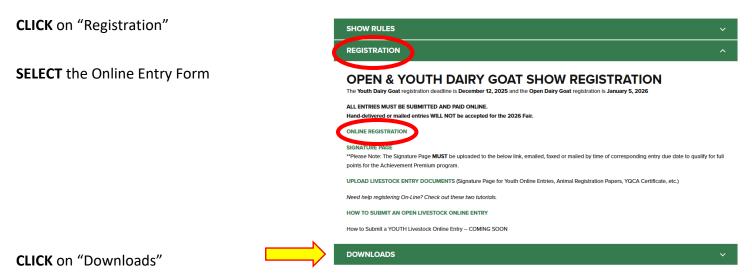




• **READ** the FULL handbook so you know in advance of any show rule changes or additions, show times, general rules, ticket policy, etc.



• LOOK AT the Class Listing so you know exactly what class your entry would be entered in. It is suggested printing these pages out so it will make the On-Line Entry Process easier.



This section could have additional show information but the main focus of this tab is resources for our Youth Livestock Exhibitors.

STEP 1 – Launch Online Entry Form on the Agribusiness Website

Once you have read the handbook and know the department, division & class for your entry; you are ready to complete the **Online Entry Form.**

STEP 2 – Read Welcome Page

- You will be brought to the online application Welcome Page, with a message from us.
- NOTE: When completing the application be sure to enter your personal information accurately as all communication will use that information.
- NOTE: Please look at the specific show rules for Entry Due Dates!!
- CLICK on the number (1)
 Register button or the Sign In link
 In the upper right corner



STEP 3 – Register

- Select "Exhibitor" from the drop down list
- ENTER your full First and Last Name (case sensitive)
- CHOOSE the button for "I am a new exhibitor"
- CLICK the blue "Continue" button.

NEW for 2026 FAIR -

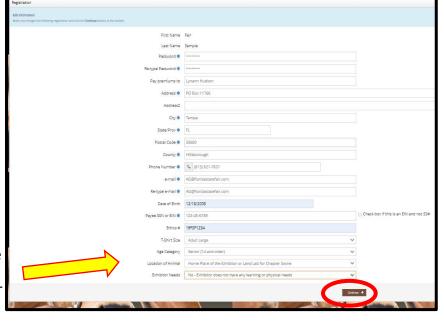
PAYMENTS ARE DUE AT TIME
OF ONLINE ENTRY
SUBMISSION

Note: ALL past fair exhibitors will be **REQUIRED** to register as a new exhibitor each year to create a new account.

Registration		
Tip: Are you a family or group with multiple exhibi	itors? Sign in as a Quick Group to submit entries for multiple family members or a group of exhibitors and check out all in the same cart.	×
	First Name Last Name Sample or sign in using ShoWorks Passport It's free and lets you securely keep your information and entries year-to-year and reuse across different fairs and shows. Get instant notifications when it's time to show or entries have been judged and see your awards. Sign up now and begin keeping track of your own entries! Tell me more about ShoWorks Passport I have previously registered this year	
	Continue 🗲	-5

STEP 4 – Exhibitor Information

- On Registration Page you will fill in all your Exhibitor Information.
- You will also have to create a password that you want for your account. You will need to remember your password for the future if you need to log back in.
- Youth exhibitors are required to complete all fields to receive entry points.
 Pay premiums to, Address 2, and Ethics are the only fields that can be left blank.
- Email: Please use an email that is checked regularly and not a school provided email.
- Phone Number: Please enter a number for a parent/guardian.
- Several of these questions are needed for the Youth Shows Only. Please Note: if you are Showing in both the Open and Youth Shows – fill these questions out during the initial registration process.



• CLICK the brown "Continue" button.

STEP 5 – Confirm Registration Information

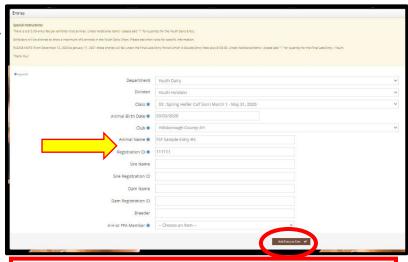
- The Registration Page you will **Confirm Registration Information** you entered is correct.
- NOTE: If you see any mistakes,
 SELECT the "Back" button in your browser to go to the previous page.
- CLICK the brown "Continue" button.



STEP 6 - Add Entry to Cart

On this screen you will be able to create your entry.

- CHOOSE a Department.
 A Department is the main category that you are competing. (Youth Dairy, Youth Boer Goat, etc.)
- CHOOSE a Division. (This would be Breed)
- CHOOSE a Class.
- COMPLETE any additional fields that are either mandatory or optional.
- CLICK "Add Entry to Cart" button.



Please look at the **Special Instructions** at the top of the page

STEP 7 – Add More Entries

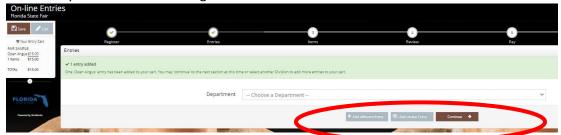
On this screen you will be able to create additional entry or **SELECT** Continue.

• CHOOSE one of three buttons

Add Different Entry: Allows you to add an entry from a new Department & Division, OR Add Similar Entry: Allows you to add an entry same Department & Division.

If you have more entries simply repeat STEP 6.

• CLICK the brown "Continue" button if you are finished adding entries

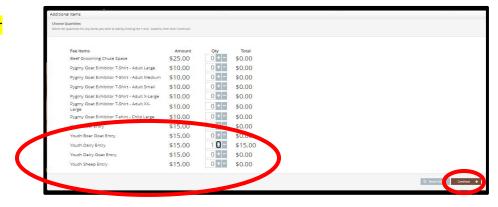


STEP 8 - Additional Items

On this screen you will need to ADD your specific show entry fees.

Youth Shows entry Fees are \$25.00 per exhibitor

- **Select** the quantity to add it to the cart.
- CLICK the brown "Continue" button



STEP 9 – Review of Cart

On this screen you will be able to review all your entries and "Check-out."

• **CHOOSE** one of four buttons.

Add More Entries: Allows you to add more entries.

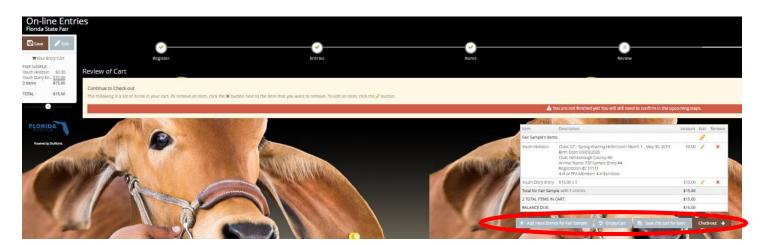
Empty Cart: Allows you to start over.

Save the cart for later: Allows you to save your cart so you can return at a later time and continue the

check-out process.

NOTE: Use the pencil icon on the right of each entry to edit an entry or the red x to delete an entry.

• CLICK the brown "Check-out" button if you are ready to submit your entries.



Youth Livestock Competitions | Online Entry Form Instructions... continued

STEP 10 – Payment

NEW for the 2025 FAIR

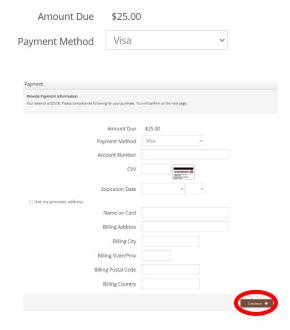
Payments are due at time of entry

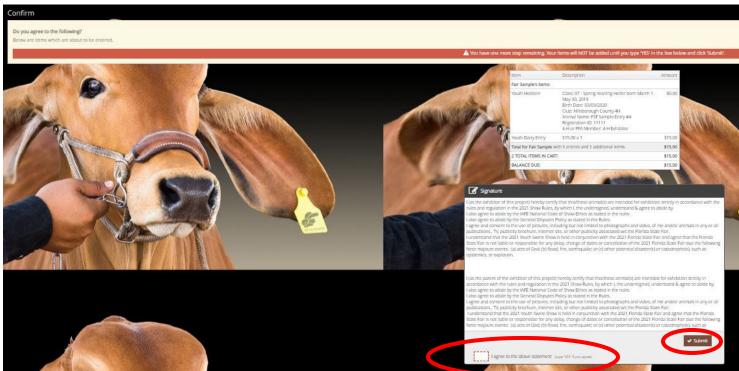
Provide Payment Information Your balance is \$25.00. Please complete the following for your purchase. You will confirm on the next page.

Pay Now:

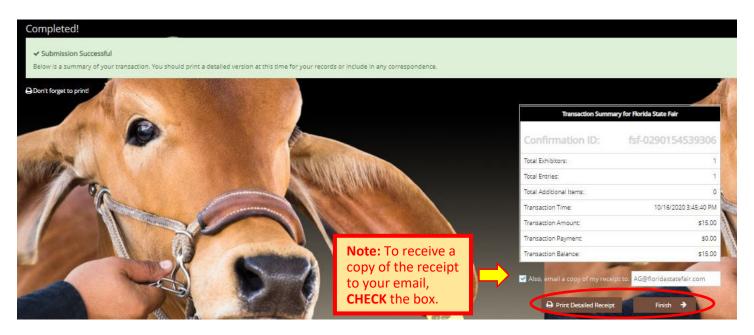
- **SELECT** the Payment Method
- PROVIDE Payment Information
- TYPE "YES" in "I agree to above statement"

CHOOSE the blue "Submit" button to complete transaction

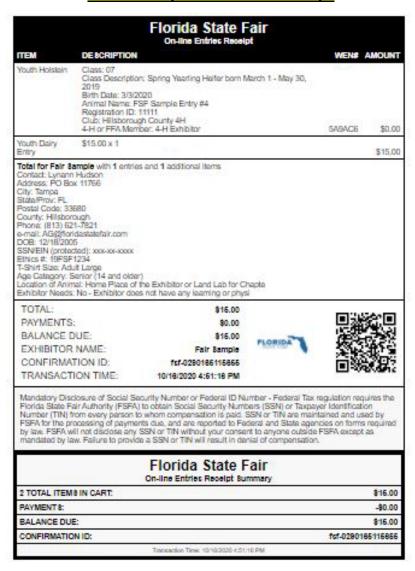




Completed: Submission Successful



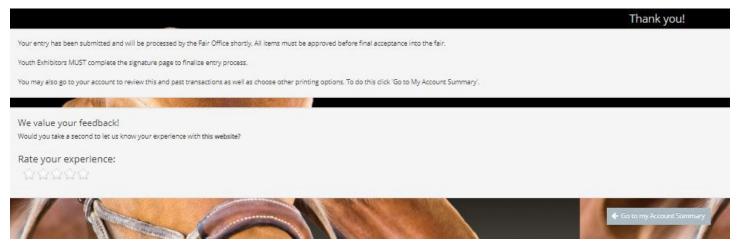
Be sure to print detailed receipt



Youth Livestock Competitions | Online Entry Form Instructions... continued

STEP 11 - Finish

- CHOOSE the brown "Finish" button on the Completed Page
- You will land on the "Thank you! Page"
- Feel free to provide feedback and rate your experience



STEP 11 - Email receipt

- You will be emailed a receipt
- Youth Exhibitors MUST complete the Signature Page to finalize entry process.

Below is your receipt. Please print and retain this for your records.

If you are mailing your Open or Keeth the reset or your not to the Regida State Fair, you must include a copy of this receipt in the envel

Youth Exhibitors MJST complete the Signature Page to finalize entry process.

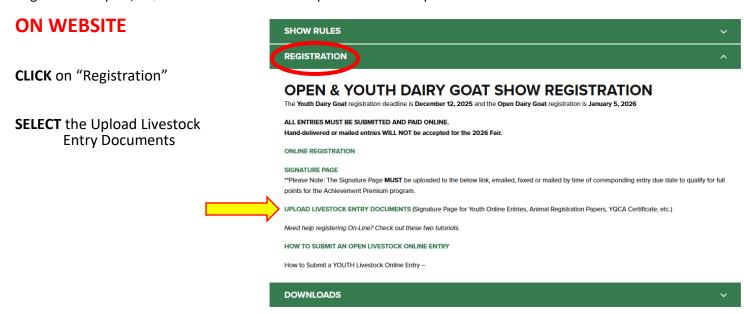
If you have any or those please makes the doubt days are to 1011-7821.

	On-line Entries Receipt		
ITEM	DE 8 CRIPTION	WEN#	AMOUNT
Youth Haistein	Class: 07 Class Description: Spring Yearling Helfer born March 1 - May 30, 2019 Birth Date: 3/3/2020 Animal Name: FSF Sample Entry #4 Registration ID: 11111 Club: Hillsborough County 4H 4-H or FFA Member: 4-H Exhibitor	5A9AC6	\$0.00
Youth Dairy Entry	\$15.00 x 1		\$15.00
Phone: (813) 621 e-mail: AGMfori	-7821 destatefair.com		
Ethics #: 19FSF; T-Shirt Size: Adu Age Category: Se Location of Anim	-7821 destatefolir.com 5 ted): xxx-xx-xx-xxxx 1234	ite	
Phone: (813) 621 e-mail: ACGMent DOB: 12/18/200! SSN/EIN (protec Bhics #: 19FSF: T-Shirt Size: Add Age Category: S Location of Anim Exhibitor Needs:	-7821 destatefair.com 5 ted): xxxx-xxx-xxxxx 2234 uit Large enior (14 and older) ai: Home Place of the Exhibitor or Land Lab for Chap No - Exhibitor does not have any learning or physi	te	
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Transaction Time: 10/16/2020 4:51:16 PM

STEP 12 – Upload Livestock Entry Documents (Signature Page, Animal Registration Papers, YQCA Certificate, etc.)

Please Note: Exhibitors registering On-Line MUST collect all the Mandatory signatures required on the Signature Page (Ag Teacher, YLPA Representative, or County Extension Agent <u>and</u> 4-H Leader, Parent and Exhibitor). The Signature Page is located in Show Rules and on the website. The Signature Page must submitted to the Ag Office by the corresponding entry due date to be eligible for full entry points. Exhibitors are able to upload the document by selecting "Upload Livestock Entry Documents" under the Registration Tab. It can also be emailed, faxed or mailed to finalize entry process. Animal Registration Papers, YQCA Certificate can also be uploaded with this process.



- Fill out all required information
- Upload Livestock Entry Document
- ** Please upload High Resolution Documents (or files that are large).

 Do not minimize the documents.

These documents can also be:

Mailed to – PO Box 11766, Tampa, FL 33680

Emailed to - AG@FloridaStateFair.com

Faxed to -813-740-3520

Please contact the Ag Office if you have any problems or need assistance

