# How to Submit an **Open** Livestock Online Entry

GO TO <a href="https://www.floridastatefairAG.com/">https://www.floridastatefairAG.com/</a>

SELECT the "Participants" TAB

CHOOSE "Competitions & Shows" from the dropdown list



JOIN US NEXT YEAR, FEBRUARY 6-17, 2025



AD PAIREND PROGRAM INFORMATION ETHICS WORKSHOP SCHOLARSHIPS LATE ENTRY POLICY EDUCATIONAL SERINAR FAIR LODGING AD TACHERERKTISSION AGEN TICKTERGEVERT

#### 2024 FAIR SEASON COMPETITIONS & SHOWS

The Honds Stale Fair holds many adjustmant competitions and versits throughout the year. Frain the best of the best in yourk and open levels competitions is excluding programs that a Alvantism. There a ways beam that the start of the best of the best in approximate of the Privital State Fair. The Privital State Fair stress to other calible, competitione programs that Privitals. All adjustmant of temperative stress threads the stress to other calible, competitione of Fair terms. We are threfted that you are interested in the 2024 Fixeds State Fair stress the Radie Ra

as soon as they are finalized. All Show Information will be posted by October 2022. Lorentock Schedule of Events

# Click on the Show you are interested in

#### NEW FOR 2025 FAIR -

ALL DAIRY GOAT, BOER GOAT AND PYGMY GOAT ENTRIES MUST BE SUBMITTED AND PAID ON-LINE. Hand-delivered or mailed entries WILL NOT be accepted for the 2025 Florida State Fair.





• **READ** the FULL handbook so you know in advance of any show rule changes or additions, show times, general rules, ticket policy, etc.

#### FOR CLASS LIST

CLICK on "Show Rules"

SELECT one of the Shows

FOR EXAMPLE: Department: Open Beef 1 Division: Open Brangus Show Class: 05 – Late Junior Heifer born Feb. 1 – Feb. 28

- SHOW RULES Open Beef Show OPEN BEEF SHOW RULES OPEN ANGUS SHOW OPEN GREY & RED BRAHMAN SHOW OPEN BRANGUS SHOW OPEN RED BRANGUS SHOW OPEN ULTRA BRANGUS SHOW OPEN CHAROLAIS SHOW OPEN DEXTER SHOW OPEN LIMOUSIN SHOW OPEN SANTA GERTRUDIS SHOW OPEN PUREBRED SIMMENTAL SHOW OPEN PERCENTAGE SIMMENTAL SHOW OPEN ZEBU SHOW Youth Beef Show YOUTH BEEF SHOW RULES YOUTH ANGUS SHO YOUTH GREY & RED BRAHMAN SHOW YOUTH BRANGUS SHOW YOUTH RED BRANGUS SHOW YOUTH ULTRA BRANGUS SHOW YOUTH CHAROLAIS SHOW OUTH PERCENTAGE SIMMENTAL SHOW YOUTH PUREBRED SIMMENTAL SHOW Youth Limousin, Santa Gertrudis, Zebu and All Other Beef Cattle Show Information is located on page 7 of the Youth Beef Show Rules SOUTHEASTERN MINIATURE ZEBU CLASSIC RULES SOUTHEASTERN MINIATURE ZEBU CLASSIC ENTRY FORM
- LOOK AT the Class Listing so you know exactly what class your entry would be entered in. It is suggested printing these pages out so it will make the On-Line Entry Process easier.

	SHOW RULES	~
	REGISTRATION	^
CLICK on "Registration"	The registration deadline is December 1, 2023	
	OPEN BEEF ENTRY FORM	
<b>x</b>	YOUTH BEEF ENTRY FORM	
SELECT the Online Entry Form	ON-LINE REGISTRATION	
·	UPLOAD LIVESTOCK ENTRY DOCUMENTS (Signature Page for Youth Online Entries, Animal Registration Papers, YQCA Certificate, etc.)	
	SIGNATURE PAGE (for Online Entries Only)	
	Need help registering On-Line? Check out these two tutorials.	
	How to Submit an Open Livestock Online Entry – Coming Soon	
	How to Submit a YOUTH Livestock Online Entry – Coming Soon	
		~
		•
CLICK on "Downloads"	DOWNLOADS	~

This section could possibly have additional open show information but the main focus of this tab is resources for our Youth Livestock Exhibitors.

#### STEP 1 – Launch Online Entry Form on the Agribusiness Website

Once you have read the handbook and know the department, division & class for your entry; you are ready to complete the **Online Entry Form.** 

#### STEP 2 – Read Welcome Page

- You will be brought to the online application **Welcome Page**, with a message from us.
- NOTE: When completing the application be sure to enter your personal information accurately as all communication will use that information.
- NOTE: Please look at the specific show rules for Entry Due Dates!!
- CLICK on the number (1) Register button or the Sign In link In the upper right corner



#### **STEP 3** – Register

- Select "Exhibitor" from the drop down list
- ENTER your full First and Last Name (case sensitive)
- CHOOSE the button for "I am a new exhibitor"
- CLICK the blue "Continue" button.

PAYMENTS ARE DUE AT TIME OF ONLINE ENTRY SUBMISSION

NEW for 2025 FAIR –

**Note:** ALL past fair exhibitors will be **REQUIRED** to register as a new exhibitor each year to create a new account.

Registration	
<b>Tip:</b> Are you a family or group with multiple exhibito	× ors? Sign in as a <b>Quick Group</b> to submit entries for multiple family members or a group of exhibitors and check out all in the same cart.
	First Name       Fair         Last Name       Sample         or sign in using ShoWorks Passport         Its free and lets you securely keep your information and entries <u>year-to-year</u> and reuse across different fairs and shows. Get instant notifications when it's time to show or entries have been judged and see your awards. Sign up now and begin keeping track of your own entriest         Tell me more about ShoWorks Passport         I am a new exhibitor or have yet to register this year
	Continue 🔶

#### STEP 4 – Exhibitor Information

- On Registration Page you will fill in all your **Exhibitor Information.** First Name Fair Last Name Sample You will also have to create Password \* a password that you want Re-type Password \* ···· for your account. You will Pay premiums to Lynann Hudson need to remember your Address \* PO Box 11766 password for the future if Address2 you need to log back in. City 🗱 Tampa State/Prov # FL All required fields are Postal Code \* 33680 denoted by the County \* Hillsborough blue asterisk. \* ne Number 🛊 📞 (813) 621-7821 e-mail \* AG@floridastatefair.com Several of these questions Re-type e-mail \* AG@floridastatefair.com are needed for the Date of Birth Youth Shows Only. Check box if this is an EIN and not SS# ayee SSN or EIN \* 123-45-6789 Please Note: if you are showing Ethics # T-Shirt Size - Choose an Item in both the Open and Youth Age Category - Choose an Item Shows – fill these questions ation of Animal -- Choose an Item out during the initial Exhibitor Needs - Choose an Item registration process.
- CLICK the brown "Continue" button.

#### **STEP 5** – Confirm Registration Information

- The Registration Page you will **Confirm Registration Information** you entered is correct.
- NOTE: If you see any mistakes, SELECT the "Back" button in your browser to go to the previous page.
- CLICK the brown "Continue" button.



#### STEP 6 – Add Entry to Cart

On this screen you will be able to create your entry.

- **CHOOSE** a Department. *A Department is the main category that you are competing.* (Open Dairy, Open Boer Goat, etc.)
- CHOOSE a Division. (This would be Breed)
- CHOOSE a Class.
- **COMPLETE** any additional fields that are either mandatory or optional.
- CLICK "Add Entry to Cart" button.

Please look at the Special Instructions at the top of the page

Entries		
Special Instructions:	the Annual Materials for Souther for contents of souther and Hollington from the Tables of	
PLEASE NOTE: From December 12, 2020 to january 11, 2021 these entries will fail under the Final Lat	a Britry Period which is Double Entry Fees plus \$200.00. Under Additional Items - please add "1" for quantity for the Final Lace Entry - Open.	
Thank You!		
required	and and a	
Department	Open Beer 3	
Division	Open Angus	
Class *	24 : March Junior Yearling Heifers calved March, 2019	
Gender 🋊	🕞 Male	
	Eemale     Castrated	
Animal Birth Data	02/09/2019	
Animai Name 🔻	PSP Sample Entry #1	
Registration ID 🋊	R12345	
Sire Name		
Sire Registration ID		
Dam Name		
Dani Nane		
Dam Registration ID		
Breeder		
Owner		
σρ Tattoo# *	F5F2021	
5C		

### STEP 7 – Add More Entries

On this screen you will be able to create additional entry or **SELECT** Continue.

- CHOOSE one of three buttons
   Add Different Entry: Allows you to add an entry from a new Department & Division, OR
   Add Similar Entry: Allows you to add an entry same Department & Division.
   If you have more entries simply repeat STEP 6.
- CLICK the blue "Continue" button if you are finished
- adding entries



#### **STEP 8** – Additional Items

On this screen you will be able to add items for your specific show

(Open Beef and Open Pygmy Goat Show)

- Select the quantity to add it to the cart.
- CLICK the brown "Continue" button



### STEP 9 – Review of Cart

On this screen you will be able to review all your entries and "Check-out."

• CHOOSE one of four buttons.

Add More Entries: Allows you to add more entries.

Empty Cart: Allows you to start over.

Save the cart for later: Allows you to save your cart so you can return at a later time and continue the check-out process.

NOTE: Use the pencil icon on the right of each entry to edit an entry or the red x to delete an entry.

• CLICK the brown "Check-out" button if you are ready to submit your entries.

			You are not finished yet! You will still need to confirm in the u	pcoming ste	ps.		
1411 (Market)				and the	100	1	NR. ST
		ltem	Description	Amount	Edit	Remove	
		Fair Sample's Ite	ms:		1		1
	A THE REAL PROPERTY AND A	Open Angus	Class: 24 - March Junior Yearling Heifers calved March, 2019 Gender: Female Birch Date: 0309/2019 Animal Name: FSF Sample Entry #1 Registration ID: R12345 Tattooe: FSF2021	\$15.00	1	×	SH .
"And		Open Boer Goat	Class: 02 - Percentage Junior Doe, 3 to under 6 months Gender-Female Birch Dae: 100/12020 Tag ID: FSF1 Animal Name: FSF Sample Entry #2 Registration ID: 54321	\$10.00	1	×	
	and the second s	Total for Fair San	nple with 2 entries	\$25.00			2
A REAL PROPERTY AND A REAL	A STREET, AND A STREET, A	2 TOTAL ITEMS IN	N CART:	\$25.00			and a

## Open Livestock Competitions | Online Entry Form Instructions... continued

'	Payment	
NEW for the 2025 FAIR Payments are due at time of entry	Provide Payment Informatio Your balance is \$25.00. Please of	<b>n</b> omplete the following for your purchase. You will confirm on the next page.
		Amount Due \$25.00
Pay Now: • SELECT the Payment Method • PROVIDE Payment Information		Payment Method Visa ~
• TYPE "YES" In "Tagree to above staten CHOOSE the blue "Submit" button to compl	ete transaction	Provide Payment Information Now Meters is \$15.00. Rease complete the following for your purchase. You will confirm on the net page.
		Amount Due \$25.00 Payment Method Visa ~ Account Number CVV
		Expiration Date v v
		Billing Address Billing City Billing State/Prov Billing Postal Code
		Billing Country
Confirm Do you agree to the following? Below are literity which are about to be entered.		You have one more step remaining. Your items will NOT be added until you type "YES" in the bac below and cited Submite     The second step remaining to the step remaining the step remaining to
		Nexth Dary Bring         \$15.00 × 1         \$15.00           Total for fair sample with 1 contra and 1 additional items         \$15.00           Total for fair sample with 1 contra and 1 additional items         \$15.00           School Column         \$15.00

Completed: Submission Successful



#### Be sure to print detailed receipt

		Florida State	Fair		
ITEM	DESCRIPTION			WEN#	AMOUNT
Open Angus	Class: 24 Class Descripti Gender: Femal Birth Date: 3/90 Animal Name: f Registration ID: Tattoo#: FSF20	on: March Junior Yearling Heifer e 2019 "SF Sample Entry #1 R 12345 21	s calved March, 2010	C8209B	\$15. <mark>0</mark> 0
Open Boer Goat	Class: 02 Class Descripti Gender: Femali Birth Date: 10/1 Tag ID: FSF1 Animal Name: F Registration ID:	on: Percentage Junior Doe, 3 to 9 /2020 FSF Sample Entry #2 54321	under 6 months	22A7BB	\$10.00
Contact: Lynann I Address: PO Box City: Tampa State/Prov: FL Postal Code: 338 County: Hillsboro Phone: (813) 621 e-mail: AG@floric SSN/EIN (protect	Hudson : 11788 ugh I-7821 dastatefair.com ied): xxx-xx-xxxxx				
TOTAL		\$25.00		-0224/16/2020	
PAYMENTS:		\$0.00		回动	. D
BALANCE D	UE:	\$25.00		1988	1.61
EXHIBITOR	NAME:	Fair Sample	FLORIDA	- 326	2015
CONFIRMAT	ION ID:	fsf-0290154205585		- <b>6</b> 8	- <b>D</b> -
TRANSACTI	ON TIME:	10/16/2020 3:42:05 PM			- Commente
Mandatory Discl Florida State Fai Number (TIN) fm FSFA for the pro required by law as mandated by	osure of Social S ir Authority (FSF/ om every person ocessing of paym FSFA will not dis law. Failure to p	ecurity Number or Federal ID N A) to obtain Social Security Num to whom compensation is paid, ents due, and are reported to Fe ents due, and are reported to Fi close any SSN or TIN will result in rovide a SSN or TIN will result in	lumber - Federal Tax ibers (SSN) or Taxpar SSN or TIN are mair aderal and State ager our consent to anyon o denial of compensat	regulation re yer Identifica itained and u noies on forn e outside FS tion.	equires the ition used by ISA except
		Florida State	Fair Immary		
2 TOTAL ITEMS	IN CART:		18-20-20-		\$25.00
PAYMENTS:					-\$0.00
BALANCE DUE					\$25.00
CONFIRMATION	ID:			fsf-0290	154205585
		Transaction Time: 10/16/2020 3:42	205 PM		

#### STEP 11 – Finish

- CHOOSE the brown "Finish" button on the Completed Page
- You will land on the "Thank you! Page"
- Feel free to provide feedback and rate your experience



#### STEP 12 – Email receipt

• You will be emailed a receipt

Below is your receipt. Please print and retain this for your records.

If you are mailing your Open or Youth Livestock payment to the Horida State Fair, you must include a copy of this receipt in the envelope.

Youth Exhibitors MUST complete the Signature Page to finalize entry process.

If you have any questions, please contact the Agribusiness Office at (813) 621-7821.

	Florida State Fair On-line Entries Receipt		
ITEM	DE &CRIPTION	WEN#	AMOUNT
Open Grey Brahman	Class: 42 Class Description: Late Junior Yearling Bulls calved Mar. 1- Mar 31, 2019 Gender: Male Birth Date: 3/9/2019 Animal Name: KNightro Registration ID: 1234	722435	\$15.00
Address: 10402 Tam City: Tampa State/Prov: FL Postal Code: 33610 Courty: Hiltsborough Phone: (813) 627-433 SSN/EIN (protected) T-Shirt Size: Adult X Age Category: Senio Location of Animal: F Exhibitor Needs: No- TOTAL: PAYMENTS: BALANCE DUE:	er Road 99 militori dastatefeir.com 1 soc-soco X-Large (14 and older) iome Place of the Exhibitor or Land Lab for Chap Exhibitor does not have any learning or physi \$16.00 \$0.00 \$16.00	te	
EXHIBITOR NUME	hyperon hudson	<u> </u>	1
CONFIRMATION ID:	ftf-0290091310291		
TRANSACTION TIME:	10/16/2020 9:13:11 AM		
Mandatory Disclosure requires the Florida S Taxpayer identification TiN are maintained a Federal and State ap without your consent SSN or TIN will result	e of Social Security Number or Federal ID Number tate Fair Authority (FSFA) to obtain Social Securit on Number (TN) from every person to whom compa- nd used by FSFA for the processing of payments o moles on torms required by law FSFA will not dis to anyone outside FSFA except as mandated by I In denial of compensation.	Federal Tax re Numbers (SSM trisation is paid tue, and are rep close any SSN aw. Failure to pr	gulation I) or SSN or orted to or TIN ovide a
	Florida State Fair On-line Entries Receipt Summary		
1 TOTAL ITEM 3 IN C.	ART:		\$15.00
PAYMENTS:			-\$0.00
BALANCE DUE:			\$16.00
CONFIRMATION ID:		161-029	0091310291
	Transaction Time: 10/16/2020 9:13:11 AM	1	

# **STEP 13** – Upload Livestock Entry Documents (Signature Page, Animal Registration Papers, YQCA Certificate, etc)

**Please Note:** Open Exhibitors are able to upload Animal Registration Papers by selecting "Upload Livestock Entry Documents" under the Registration Tab. These can also be emailed, faxed or mailed to expedite the check in process.

#### **ON WEBSITE**



- Fill out all required information
- Upload Livestock Entry Document
- \*\* Please upload High Resolution Documents (or files that are large).Do not minimize the documents.

These documents can also be:

Mailed to – PO Box 11766, Tampa, FL 33680

Emailed to - AG@FloridaStateFair.com

Faxed to - 813-740-3520

Please contact the Ag Office if you have any problems or need assistance

* Please upload High Resolution Documents (or files that are large). Do minimize the documents. f you have any questions about this process, please contact us at AG@FloridaStateFair.com	not
f you have any questions about this process, please contact us at A <u>C@FloridaStateFair.com</u> Exhibitor's Name	
Exhibitor's Name	
Exhibitor's Name	
First Name Last Name	
Department	
) Beef	
) Dairy	
) Sheep	
Dairy Goat	
) Boer Goat	
) Poultry	
) Rabbit	
Youth Signature Page	
Choose File Remove File No File Chosen	
Animal Registration Papers	
Choose File Remove File No File Chosen	
YQCA Certificate	
Choose File Remove File No File Chosen	
Additional Document	
Choose File Remove File No File Chosen	