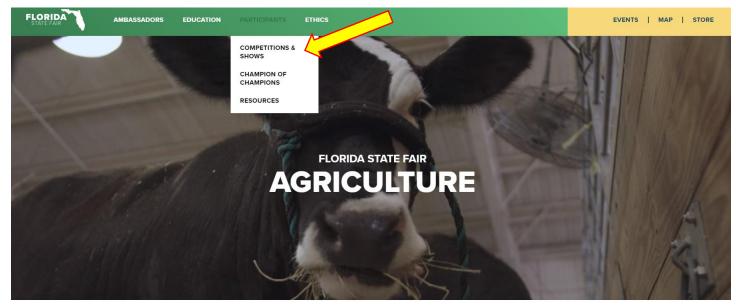
How to Submit a **Youth Swine** Online Entry

GO TO https://www.floridastatefairAG.com/

SELECT the "Participants" TAB

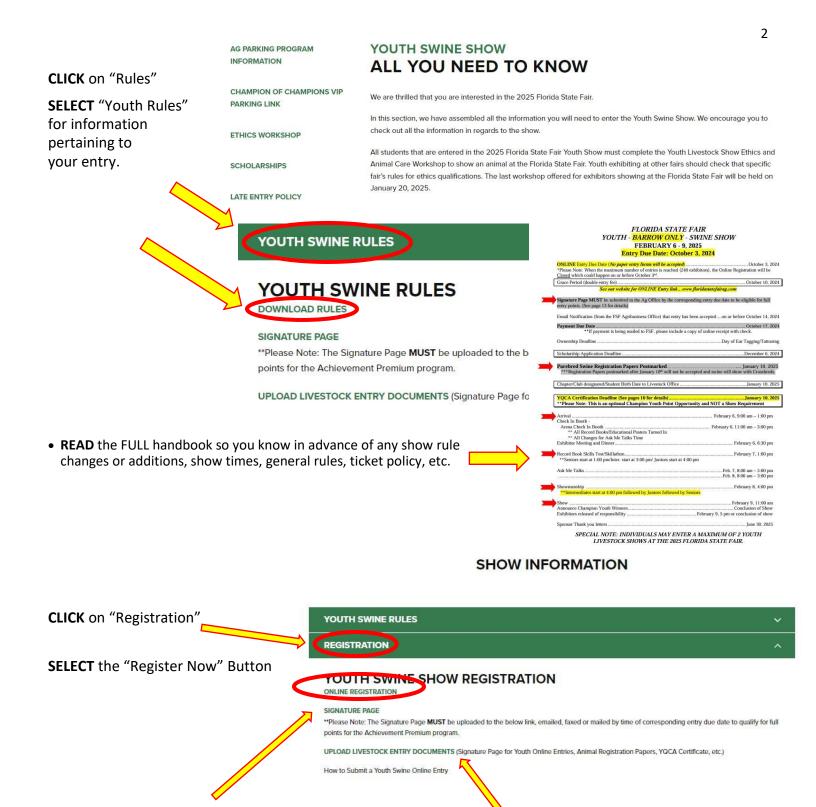
CHOOSE "Competitions & Shows" from the dropdown list





Click on the Show you are interested in





****Please Note**: The Signature Page **MUST** be uploaded to the below link, emailed, faxed or mailed by time of corresponding entry due date to qualify for full points for the Achievement Premium program.

CLICK on "Downloads" for additional show information (Skilathon Manual, Record Books, Etc.)

Youth Livestock Competitions | Online Entry Form Instructions

STEP 1 – Launch Online Entry Form on the Agribusiness Website

Once you have read the handbook and know the department, division & class for your entry; you are ready to complete the **Online Entry Form.**

STEP 2 – Read Welcome Page

- You will be brought to the online application **Welcome Page**, with a message from us.
- NOTE: When completing the application be sure to enter your personal information accurately as all communication will use that information.
- NOTE: Please look at the specific show rules for Entry Due Dates!!
- CLICK on the number (1) Register button or the Sign In link In the upper right corner



STEP 3 – Register

- Select "Exhibitor" from the drop down list
- ENTER your full First and Last Name (case sensitive)
- CHOOSE the button for "I am a new exhibitor"
- CLICK the blue "Continue" button.

Note: ALL past fair exhibitors will be **REQUIRED** to register as a new exhibitor each year to create a new account.

Registration	
Tip: Are you a family or group with multiple exhibitors? Sig	n in as a Quick Group to submit entries for multiple family members or a group of exhibitors and check out all in the same cart.
La	st Name Fair st Name Sample or sign in using ShoWorks Passport are and lets you securely keep your information and entries <u>year-to-year</u> and reuse across different fairs and shows. Get instant cations when it's time to show or entries have been judged and see your awards. Sign up now and begin keeping track of your own entries! Tell me more about ShoWorks Passport I am a new exhibitor or have yet to register this year I have previously registered this year
	Continue 🔸

STEP 4 – Exhibitor Information

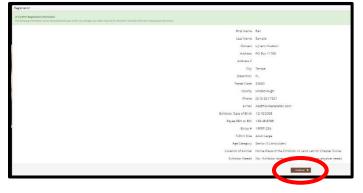
- On Registration Page you will fill in all your Exhibitor Information.
- You will also have to create a password that you want for your account. You will need to remember your password for the future if you need to log back in.
- All required fields are denoted by the blue asterisk. *
- Several of these questions are needed for the Youth Shows Only.
 Please Note: if you are Showing in both the Open and Youth Shows – fill these questions out during the initial
- out during the initial registration process.

Registration		
Exhibitor information		
Please provide the following information and click the Continue button at the bottom, information submitted may not be reflected in the	e local office for a delayed period of time.	
First Name	Fair	
Last Name		
Password 🕸		
Re-type Password 🌲		
Pay premiums to	(leave blank if same)	
Address 🕸	PO Box 11766	
Address2		
City 🛊	Tampa	
State/Prov 🕸	FL	
Postal Code 🛊	33680	
County 🋊	Hillsborough	
Phone Number 🔹	 (813) 621-7821 	
e-mail 🋊	AG@FloridaStateFair.com	
Re-type e-mail 🛊	AG@FloridaStateFair.com	
Date of Birth	01/01/2005	
Payee SSN or EIN 🕸	123-45-6789	Check box if this is an EIN and not SS#
Echics #	23F5F3000	
Chapter/Club/YLPA		
Location of Tagging	Florida State Fair - 11/13	
T-Shirt Size	Adult Large	
Age Category	Senior (14 and older)	
Location of Animal	Home Place of the Exhibitor or Land Lab for Chapter Swine	
Exhibitor Needs	No - Exhibitor does not have any learning or physical needs	
	Com	inue +

• CLICK the brown "Information is Correct, Continue" button.

STEP 5 – Confirm Registration Information

- The Registration Page you will **Confirm Registration Information** you entered is correct.
- NOTE: If you see any mistakes, SELECT the "Back" button in your browser to go to the previous page.
- CLICK the brown "Continue" button.



STEP 6 – Add Swine Entry to Cart

On this screen you will be able to create your entry.

- CHOOSE a Department SWINE
- CHOOSE a Division YOUTH SWINE
- CHOOSE a Class.
 1st Barrow (Original Entry) will be entered in Class 100
- **COMPLETE** any additional fields that are either

mandatory or optional.

• CLICK "Add Entry to Cart" button.

Special Instructions:		
Each Exhibitor may enter and tag two (2) barrows.	Class 100 and the optional second barrow will be entered in Class 200.	×
To add the additional second barrow - you must click on considered a one barrow entry for tagging purposes.	he "Add different Entry" tab after completing the Class 100 Entry. To tag two animals, o	exhibitors must register for Class 100 and Class 200. Any single class entry will be
If you have any questions, please look at the "How to sul	mit a Youth Swine On-Line Entry" document on the Ag Website.	
* required Department	Swine	
Division		
	Youth Swine	
Class 🗱	100 : Youth Swine Show	•
4-H or FFA Member 🗰	FFA Exhibitor *	
	Add Entry to Cart 🗸	
he page		

Please look at the Special Instructions at the top of the page

STEP 7 – Add Optional Second Swine Entries

On this screen you will be able to create additional second swine entry or SELECT Continue.

CHOOSE one of three buttons
 Add Different Entry: Allows you to add a second swine entry OR
 Add Similar Entry: Allows you to add an entry same Department & Division.

 If you would like to tag a second pig - simply repeat STEP 6 and select Class 200

**Exhibitors wanting to tag two pigs will need to be entered in Class 100 and Class 200.

• CLICK the brown "Continue" button if you are finished adding entries

On-line Entrie Florida State Fair	es				🖷 Home 🛛 Hello, Fair 🗸 🝷
Save State Pair			5		
🗮 Your Entry Cart	Register Entries	Items Review	Pay	Confirm	Finish
FAIR FSF: Youth Swine\$25.00	Entries				
Youth Swine\$15.00 2 Items \$40.00	✓ 1 entry added				
TOTAL \$40.00	One 'Youth Swine' entry has been added to your cart. You may 'continue' to the next	section at this time or select another Division to add more entries to your care.			
	Department	All Departments	~		
FLORIDA STATE FAIR	Division	Choose a Division	~		
Powered by SheWorks					
		+ Add different Entry 🕐 Add similar Entry Continue	+		
			_		

ose Quantities

STEP 8 – Additional Items

On this screen you can purchase tickets to the Swine Exhibitor Dinner.

Exhibitors will receive a Complimentary Ticket

- Select the quantity to add it to the cart.
- CLICK the brown "Continue" button

STEP 9 – Review of Cart

 Fee Items
 Amount
 Qty
 Total

 Swine Meal Tickets
 \$12.00
 0
 =
 \$0.00

On this screen you will be able to review all your entries and "Check-out."

• CHOOSE one of four buttons.

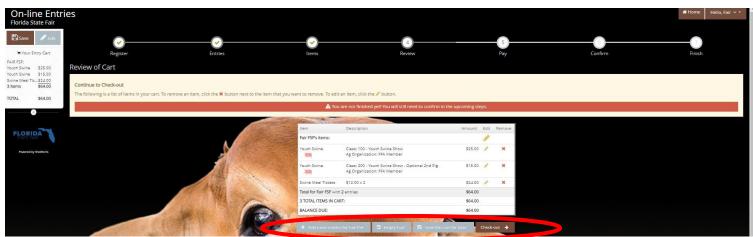
Add More Entries: Allows you to add more entries.

Empty Cart: Allows you to start over.

Save the cart for later: Allows you to save your cart so you can return at a later time and continue the check-out process.

NOTE: Use the pencil icon on the right of each entry to edit an entry or the red x to delete an entry.

CLICK the brown "Check-out" button if you are ready to submit your entries.



STEP 10 – Payment

On this screen you will be able to choose when you want to pay for your entries.

• CHOOSE one of two payment options

Pay Now:

- SELECT the Payment Method
- TYPE "YES" in "I agree to above statement"

CHOOSE the blue "Submit" button to complete transaction

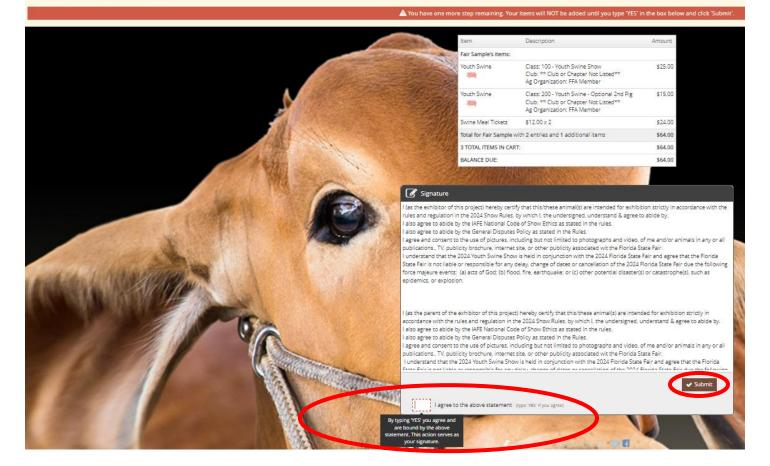
Pay Later: Allows you to pay for your entry by mailing us a check. Will automatically take you to the Confirm Page

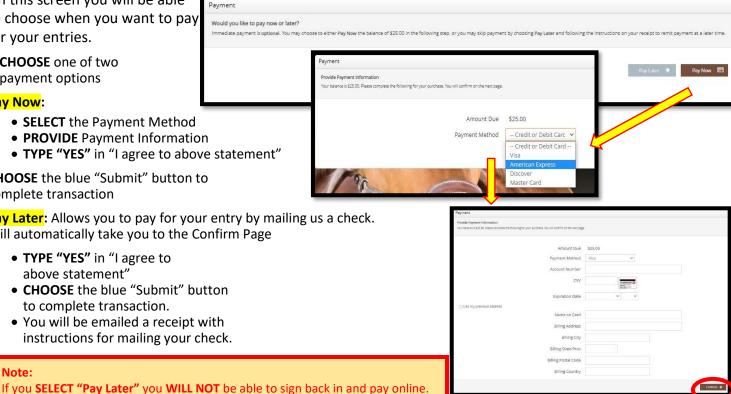
- TYPE "YES" in "I agree to above statement"
- CHOOSE the blue "Submit" button to complete transaction.
- You will be emailed a receipt with instructions for mailing your check.

Note:

If SELECTING "Pay Later" you will need to pay by mailing a check.

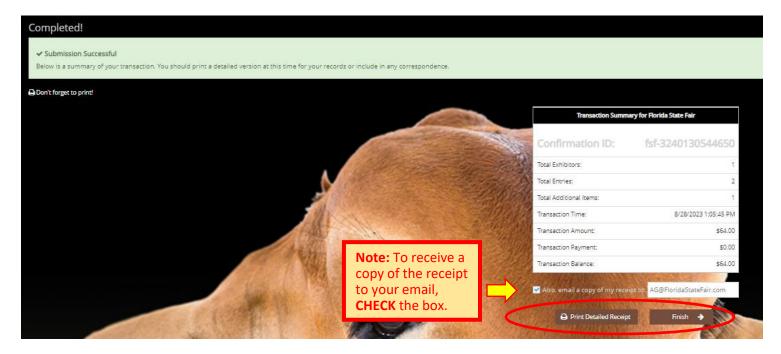
Do you agree to the following? v are items which are about to be entered





Completed: Submission Successful

• Exhibitors will receive an email at this point with the below information



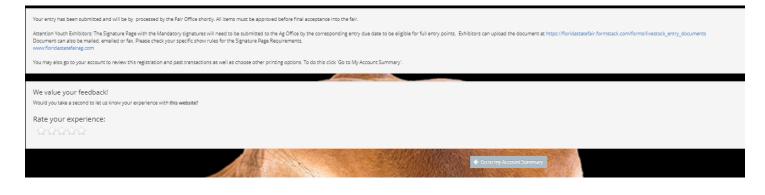
Be sure to print detailed receipt

• If you wanted to pay later or have a balance due please see instructions for mailing your check to the Florida State Fair.

ITEM	Florida State Fair On-line Entries Receipt DESCRIPTION	WEN#	AMO
Youth Swine	Class: 100 Class Description: Youth Swine Show Club: ** Club or Chapter Not Listed** Ag Organization: FFA Member	BOBASA	\$25
Youth Swine	Class: 200 Class Description: Youth Swine - Optional 2nd Pig Club: ** Club or Chapter Not Listed**		
Swine Meal Tickets	Ag Organization: FFA Member \$12.00 x 2	0395D2	\$15
DOB: 1/1/2005 SSN/EIN (protected Ethics #: 23FSF300 Location of Tagging			
		pte	
Age Category: Seni Location of Animal: Exhibitor Needs: No TOTAL:	ior (14 and older) Home Place of the Exhibitor or Land Lab for Cha o - Exhibitor does not have any learning or physi \$64.00	pte	
Age Category: Seni Location of Animal: Exhibitor Needs: No	ior (14 and older) Home Place of the Exhibitor or Land Lab for Cha o - Exhibitor does not have any learning or physi	pte	
Age Category: Seni Location of Animal: Exhibitor Needs: No TOTAL: PAYMENTE:	ior (14 and older) Home Place of the Exhibitor or Land Lab for Cha o - Exhibitor does not have any learning or physi \$64.00	pte	
Age Category: Seni Location of Animal: Exhibitor Needs: No TOTAL: PAYMENTE: BALANCE DUE:	ior (14 and older) Home Place of the Exhibitor or Land Lab for Cha o - Exhibitor does not have any learning or physi \$64.00 \$64.00 r air sample	pte	
Age Category: Seni Location of Animal: Exhibitor Needs: No TOTAL: BAUMENTE BALANCE DUE: EXHIBITOR NAME:	for (14 and older) Home Place of the Exhibitor or Land Lab for Cha o - Exhibitor does not have any learning or physio \$64.00 \$64.00 rair sample fat-3240130544650	pte	
Age Category: Seni Location of Animal: Exhibitor Needs: No TOTAL: PAYMENTE BALANCE DUE: EXHIBITOR NAME: CONFIRMATION ID: TRANSACTION TIME Mandatory Disclosur the Florida State Fair Number (TIN) from er FSFA for the process	for (14 and older) Home Place of the Exhibitor or Land Lab for Cha o - Exhibitor does not have any learning or physio \$64.00 \$64.00 rair sample fat-3240130544650	eral Tax regulat SN) or Taxpayer are maintained tate agencies outs	Identificati and used b n forms de FSFA
Age Category: Seni Location of Animal: Exhibitor Needs: No TOTAL: PAYMENTE BALANCE DUE: EXHIBITOR NAME: CONFIRMATION ID: TRANSACTION TIME Mandatory Disclosur: the Florida State Fair Number (TIN) from er FSFA for the process	ior (14 and older) Home Place of the Exhibitor or Land Lab for Cha o - Exhibitor does not have any learning or physion \$64.00 \$64.00 Fair sample fel-3240130544650 E: 8/28/2023 1:05:44 PM e of Social Security Number or Federal ID Number - Fed Authority (FSFA) to obtain Social Security Numbers (SS very person to whom compensation is paid. SSN or TIN any of payments due, and are reported to Federal and SA will not disclose any SSN or TIN without your consent	eral Tax regulat SN) or Taxpayer are maintained tate agencies outs	Identificati and used b n forms de FSFA
Age Category: Seni Location of Animal: Exhibitor Needs: No TOTAL: PAYMENTE BALANCE DUE: EXHIBITOR NAME: CONFIRMATION ID: TRANSACTION TIME Mandatory Disclosur: the Florida State Fair Number (TIN) from er FSFA for the process	ior (14 and older) Home Place of the Exhibitor or Land Lab for Cha o - Exhibitor does not have any learning or physion \$64.00 \$64.00 Failed State State failed State State State (1557) E: 8/28/2023 1:05:44 PM e of Social Security Number or Federal ID Number - Fed Authority (FSFA) to obtain Social Security Numbers (SE A will not disclose any SSN or TIN without your consent by law. Failure to provide a SSN or TIN with result in den Exponential State Failer Date State On-line Entries Receipt Summary	eral Tax regulat SN) or Taxpayer are maintained tate agencies outs	Identificatik and used b n forms de FSFA tion.
Age Category: Seni Location of Animal: Exhibitor Needs: No TOTAL: PAYMENTS BALANCE DUE: EXHIBITOR NAME: CONFIRMATION ID: TRANSACTION TOM Mandatory Discontioner Mandatory Discontioner	ior (14 and older) Home Place of the Exhibitor or Land Lab for Cha o - Exhibitor does not have any learning or physion \$64.00 \$64.00 Failed State State failed State State State (1557) E: 8/28/2023 1:05:44 PM e of Social Security Number or Federal ID Number - Fed Authority (FSFA) to obtain Social Security Numbers (SE A will not disclose any SSN or TIN without your consent by law. Failure to provide a SSN or TIN with result in den Exponential State Failer Date State On-line Entries Receipt Summary	eral Tax regulat SN) or Taxpayer are maintained tate agencies outs	Identificatik and used b n forms de FSFA tion.
Age Category: Seni Location of Animal: Exhibitor Needs: No TOTAL: PAYMENCE BALANCE DUE: EXHIBITOR NAME: CONFIRMATION ID: TRANSACTION TIME Mandatory Disclosure TRANSACTION TIME Mandatory Disclosure FSFA for the process required by law. FSF except as mandated	ior (14 and older) Home Place of the Exhibitor or Land Lab for Cha o - Exhibitor does not have any learning or physion \$64.00 \$64.00 Failed State State failed State State State (1557) E: 8/28/2023 1:05:44 PM e of Social Security Number or Federal ID Number - Fed Authority (FSFA) to obtain Social Security Numbers (SE A will not disclose any SSN or TIN without your consent by law. Failure to provide a SSN or TIN with result in den Exponential State Failer Date State On-line Entries Receipt Summary	eral Tax regulat SN) or Taxpayer are maintained tate agencies outs	Identification and used b forms de FSFA

STEP 11 – Finish

- You will land on the "Thank you! Page"
- Feel free to provide feedback and rate your experience



STEP 12 – Upload Livestock Entry Documents (Signature Page, Animal Registration Papers, YQCA Certificate, etc)

Please Note: Exhibitors registering On-Line **MUST** collect all the Mandatory signatures required on the **Signature Page** (Ag Teacher, YLPA Representative, or County Extension Agent <u>and</u> 4-H Leader, Parent and Exhibitor). The Signature Page is located in Show Rules and on the website. The Signature Page must submitted to the Ag Office by the corresponding entry due date to be eligible for full entry points. Exhibitors are able to upload the document by selecting "Upload Livestock Entry Documents" under the Registration Tab. It can also be emailed, faxed or mailed to finalize entry process. Animal Registration Papers, YQCA Certificate can also be uploaded with this process.



STEP 13 – Upload Livestock Entry Documents (Signature Page, Animal Registration Papers, YQCA Certificate, etc)

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LIVESTOCK ENTRY DOCUMENTS Fill out all required information Exhibitors are able to upload Livestock Entry Documents (Signature Pages Animal Registration Papers, YQCA Certificates, etc) for the 2025 Florida State Fair. Upload Livestock Entry Document ** Please upload High Resolution Documents (or files that are large). Do not minimize the documents If you have any questions about this process, please contact us at AG@FloridaStateFair.com ****** Please upload High Resolution Documents (or files that are large). Do not minimize the documents. Exhibitor's Name These documents can also be: Department O Best O Boer Coat Mailed to - PO Box 11766, Tampa, FL 33680 O Dairy O Dairy Goat O Dog O Lioma Emailed to – <u>AG@FloridaStateFair.com</u> O Rabbit O Sheep Faxed to - 813-740-3520 O Steer O Swine Youth Signature Page Please contact the Ag Office if you have any B problems or need assistance Drag and drop here or <u>Browse files</u> Marile day to Mb Animal Registration Papers æ Drag and drop here or Browse files For Dairy, Dairy Goat & Llama Show Only - Lease Agreements B Drag and drop here or Browse files Maxile size to MB Youth Dog Only - Dog's Rables Certificate æ Drag and drop here or <u>Browse files</u> Mar file day to ME Additional Document æ Drag and drop here or Browse files Maxile size to Mit Submit Form