How to Submit a **Youth** Livestock Online Entry

GO TO https://www.floridastatefairAG.com/

SELECT the "Participants" **TAB**

CHOOSE "Competitions & Shows" from the dropdown list

FLORIDA
STATE FAIR

AMBASSADORS EDUCATION PARTICIPANTS ETHICS

COMPETITIONS & SHOWS

CHAMPION OF CHAMPIONS

RESOURCES

FLORIDA STATE FAIR

AGRICULTURE

FLORIDA STATE FAIR, FEB. 11-22, 2021



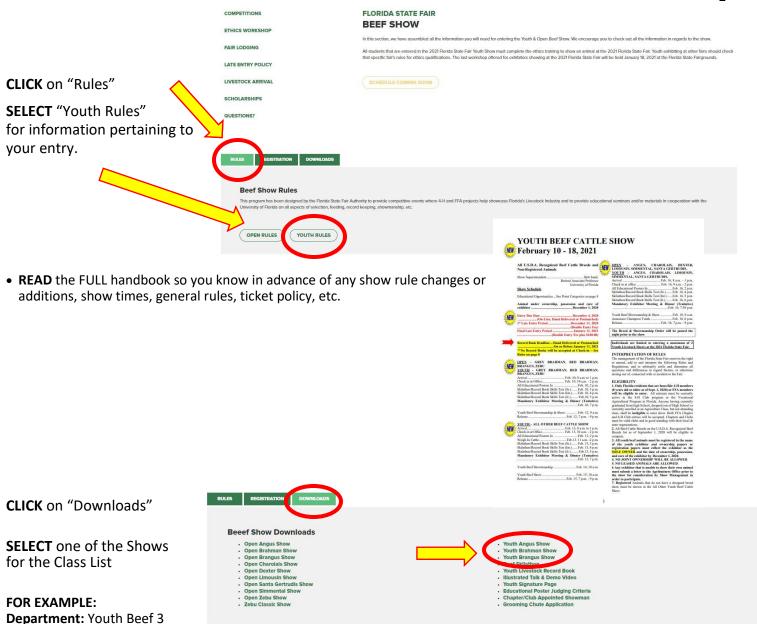


AGRICULTURE COMPETITIONS

Click on the Show you are interested in







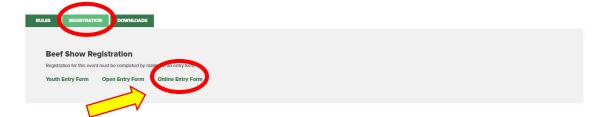
- LOOK AT the Class Listing so you know exactly what class your entry would be entered in. It is suggested printing these pages out so it will make the On-Line Entry Process easier.
- Please Note: The classes for the Youth All Other Beef Cattle Show, Youth Simmental, Youth Limousin, Youth Charolais, Youth Santa Gertrudis and Youth Zebu are located in the Youth Beef Rules.



Division: Youth Angus

Class: 05 – Junior Heifer Calves Calved June 1, 2020 and after

SELECT the Online Entry Form



STEP 1 - Launch Online Entry Form on the Agribusiness Website

Once you have read the handbook and know the department, division & class for your entry; you are ready to complete the **Online Entry Form.**

STEP 2 – Read Welcome Page

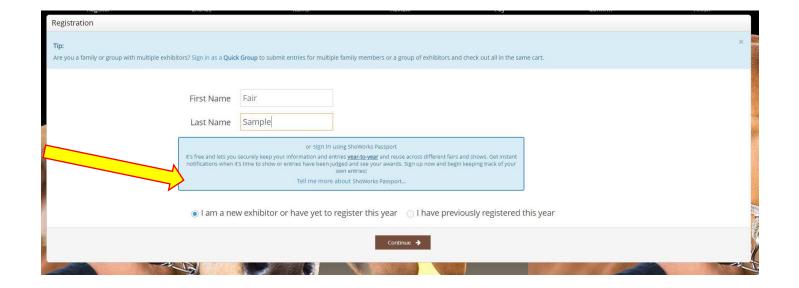
- You will be brought to the online application Welcome Page, with a message from us.
- NOTE: When completing the application be sure to enter your personal information accurately as all communication will use that information.
- NOTE: Please look at the specific show rules for Entry Due Dates!!
- CLICK on the number (1)
 Register button or the Sign In link
 In the upper right corner



STEP 3 – Register

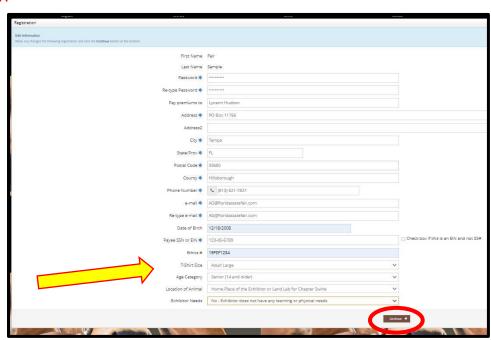
- Select "Exhibitor" from the drop down list
- ENTER your full First and Last Name (case sensitive)
- CHOOSE the button for "I am a new exhibitor"
- CLICK the blue "Continue" button.

Note: ALL past fair exhibitors will be **REQUIRED** to register as a new exhibitor each year to create a new account.



STEP 4 – Exhibitor Information

- On Registration Page you will fill in all your Exhibitor Information.
- You will also have to create a password that you want for your account. You will need to remember your password for the future if you need to log back in.
- All required fields are denoted by the blue asterisk. *
- Several of these questions are needed for the Youth Shows Only.
 Please Note: if you are Showing in both the Open and Youth Shows – fill these questions out during the initial registration process.



CLICK the brown "Continue" button.

STEP 5 – Confirm Registration Information

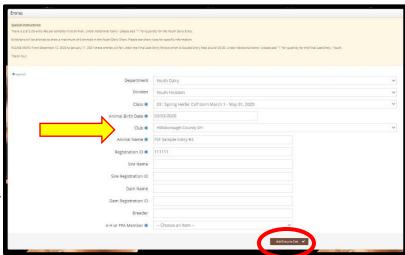
- The Registration Page you will **Confirm Registration Information** you entered is correct.
- NOTE: If you see any mistakes,
 SELECT the "Back" button in your browser to go to the previous page.
- CLICK the brown "Continue" button.



STEP 6 - Add Entry to Cart

On this screen you will be able to create your entry.

- CHOOSE a Department.
 A Department is the main category that you are competing. (Youth Dairy, Youth Boer Goat, etc.)
- CHOOSE a Division. (This would be Breed)
- CHOOSE a Class.
- **COMPLETE** any additional fields that are either mandatory or optional.
- The "CLUB" information is either your FFA Chapter or County Extension Office (Not your specific 4-H Club)
- CLICK "Add Entry to Cart" button.



Please look at the **Special Instructions** at the top of the page

STEP 7 – Add More Entries

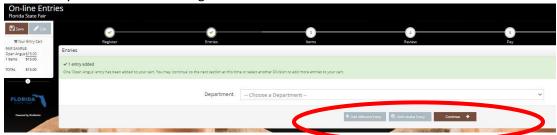
On this screen you will be able to create additional entry or **SELECT** Continue.

• CHOOSE one of three buttons

Add Different Entry: Allows you to add an entry from a new Department & Division, OR Add Similar Entry: Allows you to add an entry same Department & Division.

If you have more entries simply repeat STEP 6.

• CLICK the brown "Continue" button if you are finished adding entries

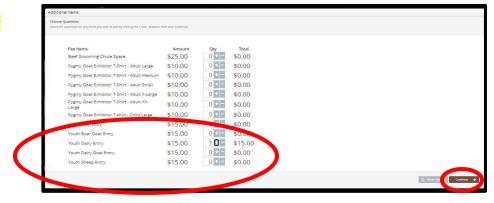


STEP 8 - Additional Items

On this screen you will need to ADD your specific show entry fees.

Youth Shows entry Fees are \$15.00 per exhibitor

- Select the quantity to add it to the cart.
- CLICK the brown "Continue" button



STEP 9 – Review of Cart

On this screen you will be able to review all your entries and "Check-out."

• **CHOOSE** one of four buttons.

Add More Entries: Allows you to add more entries.

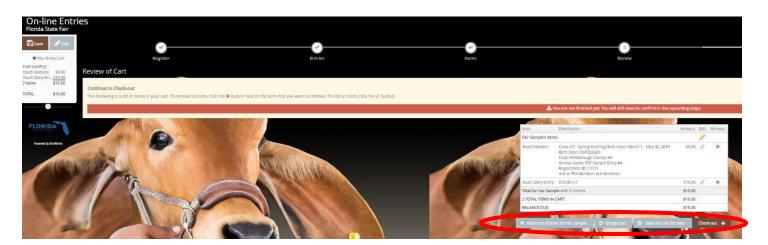
Empty Cart: Allows you to start over.

Save the cart for later: Allows you to save your cart so you can return at a later time and continue the

check-out process.

NOTE: Use the pencil icon on the right of each entry to edit an entry or the red x to delete an entry.

• CLICK the brown "Check-out" button if you are ready to submit your entries.



Youth Livestock Competitions | Online Entry Form Instructions... continued

STEP 10 - Payment

On this screen you will be able to choose when you want to pay for your entries.

CHOOSE one of two payment options

Pay Now:

- **SELECT** the Payment Method
- PROVIDE Payment Information
- TYPE "YES" in "I agree to above statement"

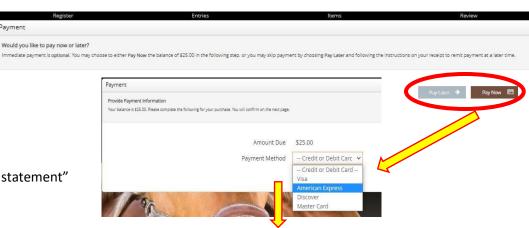
CHOOSE the blue "Submit" button to complete transaction

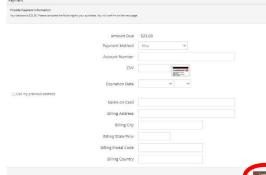
Pay Later: Allows you to pay for your entry by mailing us a check. Will automatically take you to the Confirm Page

- TYPE "YES" in "I agree to above statement"
- **CHOOSE** the blue "Submit" button to complete transaction.
- You will be emailed a receipt with instructions for mailing your check.

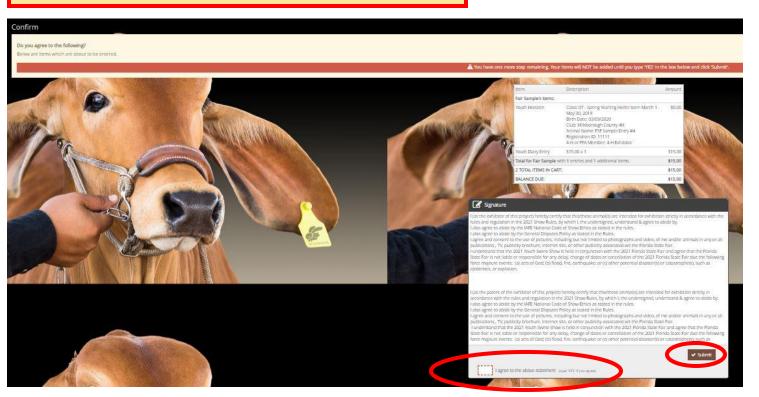
Note:

If you **SELECT "Pay Later"** you **WILL NOT** be able to sign back in and pay online. If **SELECTING "Pay Later"** you will need to pay by mailing a check.

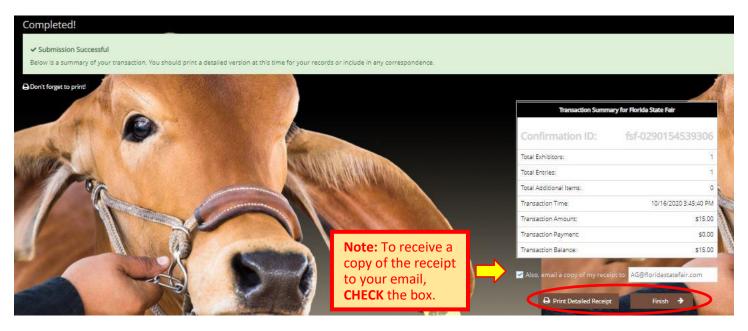




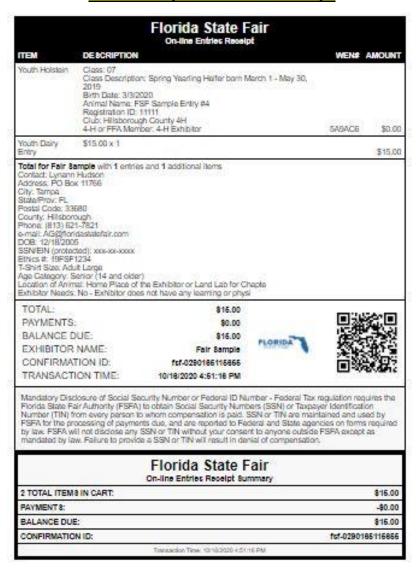




Completed: Submission Successful



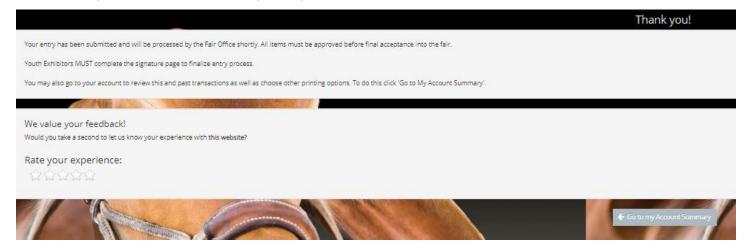
Be sure to print detailed receipt



Youth Livestock Competitions | Online Entry Form Instructions... continued

STEP 11 - Finish

- CHOOSE the brown "Finish" button on the Completed Page
- You will land on the "Thank you! Page"
- Feel free to provide feedback and rate your experience



Below is your receipt. Please print and retain this for your records.

Youth Exhibitors MUST complete the Signature Page to finalize entry process.

STEP 11 – Email receipt

- You will be emailed a receipt
- If you wanted to pay later or have a balance due please see instructions for mailing your check to the Florida State Fair.
- Youth Exhibitors MUST complete the Signature Page to finalize entry process.

